

**BUSINESS CARDS ORDER FORM FOR:**



**Note:**  
After submitting order form by email, please follow up with a phone call or email to [jill@martinowhite.com](mailto:jill@martinowhite.com).

Indicate Copy Below.

Employee Name

Employee Title                      Employee Department (if applicable)

Property Name Line 1

Property Name Line 2

Address

             
City                                      State                      Zip Code

       
Telephone                              Facsimile

Email Address (for personal business card)

MARSHA CODE (for standard business card)

Please email, fax or mail to Martino-White Printing, Inc.  
Fax # (404) 762-1353

**MARTINO-WHITE PRINTING, INC.**  
543 North Central Avenue • Hapeville, Georgia 30354  
(404) 768-8708 • [www.martinowhite.com](http://www.martinowhite.com)

CHECK QUANTITY DESIRED  
 500 (\$25.75)       1000 (\$39.25)  
(Prices do not include shipping)

PLEASE CHECK FORMAT  
 A       B       C

Please allow two weeks for production.

SHIPPING: *STREET ADDRESS - NO P.O. BOXES*

VIA: UPS Reg / UPS NDA

COURTYARD by Marriott

Address 1:

Address 2:

City:       State:       Zip:

Attn:

**Sample Format A - Standard Business Card**

Property Name Line 1  
Property Name Line 2  
Address  
City  
State Zip Code  
Telephone (000) 000-0000  
Facsimile (000) 000-0000  
Marriott.com/MARSHA code

**Sample Format B - Personal Business Card**

Employee Name  
Employee Title  
Department

Property Name Line 1  
Property Name Line 2  
Address  
City  
State Zip Code  
Telephone (000) 000-0000  
Facsimile (000) 000-0000  
email.com

**Sample Format C - Guest Room Attendant**

Welcome to the \_\_\_\_\_ Courtyard by Marriott. It is my pleasure to be serving you during your stay with us. If there is anything I can do to make your stay more enjoyable, please do not hesitate to ask.

Sincerely,  
  
\_\_\_\_\_